

## Student Biodemographic Information Update Form

Submit your completed form with any required supporting documentation by mail, by fax or in person to the Office of the Registrar. We will not accept emailed forms or documents.

### Part I – Student's Information

Please enter your legal name as it currently appears in your education record.

First \_\_\_\_\_ Last \_\_\_\_\_ Middle \_\_\_\_\_

Student ID \_\_\_\_\_

### Part II – Request to Update Information

Check the box to indicate the information you're requesting to change. Enter the new information and, if required, indicate which type of supporting documentation you're attaching to this request.

**Note:** Current students must edit their address, phone number and preferred name through [Buff Portal](#), not this form.

#### Address

Street address/PO box \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Country \_\_\_\_\_

Birthdate \_\_\_\_\_

**Required documentation** – Attach a copy of *one* of the following:

- |  |  |
|--|--|
| <input type="checkbox"/> Valid state-issued ID or driver's license | <input type="checkbox"/> Court documents   |
| <input type="checkbox"/> Passport                                  | <input type="checkbox"/> Birth certificate |

Country of citizenship \_\_\_\_\_

**Required documentation** – Attach a copy of *one* of the following:

- |  |  |
|--|--|
| <input type="checkbox"/> Passport        | <input type="checkbox"/> Permanent resident card |
| <input type="checkbox"/> Court documents |  |

Ethnicity \_\_\_\_\_

Legal name First \_\_\_\_\_ Last \_\_\_\_\_ Middle \_\_\_\_\_

**Required documentation** – Attach a copy of *one* of the following:

- |  |  |
|--|--|
| <input type="checkbox"/> Valid state-issued ID or driver's license | <input type="checkbox"/> Court documents   |
| <input type="checkbox"/> Passport                                  | <input type="checkbox"/> Birth certificate |

Phone number Mobile \_\_\_\_\_ Home \_\_\_\_\_

Preferred name First \_\_\_\_\_ Middle \_\_\_\_\_

Sex  Female (F)  Male (M)  Nonbinary (X)

**Required documentation** – Attach a copy of *one* of the following:

- |  |  |
|--|--|
| <input type="checkbox"/> Valid state-issued ID or driver's license | <input type="checkbox"/> Court documents   |
| <input type="checkbox"/> Passport                                  | <input type="checkbox"/> Birth certificate |

### Part III – Required Signature

Student's signature \_\_\_\_\_ Date \_\_\_\_\_