Human Resources UNIVERSITY OF COLORADO BOULDER

INTERVIEW EVALUATION

Here is a reminder list for your next mock interview:

- * Professional appearance
- * Small talk
- * Eye contact
- * Voice tone, volume
- * Facial expressions, mannerism, movements
- * Posture, body position
- * Self-confidence, comfort level
- * Shared skill statements (skill stories)
- * Used all parts of a skill statement
- * Appropriateness of responses
- * Asked interviewer appropriate questions
- * Thanked the interviewer
- * Asked for the next step in the interview process
- * Did you remember to ask if you may contact them if you haven't heard back?
- * Said interviewer's name during interview
- * Wrap up by reiterating your interest in the job