

The University of Colorado Boulder
Golden Buffalo Chapter



Constitution and Bylaws

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Constitution

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Preamble

We, the members of the Golden Buffalo Chapter of the National Residence Hall honorary, in order to honor and recognize outstanding members of the residence hall system, and to promote a high quality and standard of involvement and interaction in the residence hall community, do hereby establish and uphold this constitution.

Article I – Name

The name of the National Residence Hall Honorary (NRHH) Chapter of the University of Colorado Boulder (CU) shall be named the Golden Buffalo Chapter.

Article II – Purpose and Values Statement

The purpose of this organization shall be to provide recognition for those students and professional staff in the residence hall systems who have demonstrated important leadership qualities and who have made outstanding service contributions, as well as to provide these students a means by which use their qualities to develop other leaders at the University of Colorado Boulder. The Golden Buffalo Chapter will operate as a leadership based honorary comprised of exemplary residential students who value recognition and service.

Article III – Affiliation

Section I – Affiliated Organizations

The Golden Buffalo Chapter must meet all requirements and stay in good standing with the following organizations:

- National Association of College and University Residence Halls (NACURH)
- Intermountain Affiliate of College and University Residence Halls (IACURH)

Section II – Affiliation Process

The NRHH President shall assist the RHA National Communications Coordinator (NCC) with any endeavors for affiliation to be in good standing with NACURH and IACURH.

Article IV – Membership

Once an individual has shown dedication and commitment to NRHH according to their chapter's standards, they will become an NRHH member for life.

Section I – Membership Cap

The Golden Buffalo Chapter shall have a membership cap of 1% of the CU on-campus population. If a lifelong member returns to the residence hall system after the 1% cap was reached, the President shall contact the National Associate for NRHH (NAN) to increase the membership cap.

The CU on-campus population will consist of the following residential communities:

- Aden Hall
- Andrews Hall
- Arnett Hall
- Athens North Hall
- Baker Hall
- Bear Creek Apartments
- Brackett Hall
- Buckingham Hall
- Cheyenne Arapaho Hall
- Cockerell Hall
- Crosman Hall
- Darley North Hall
- Darley South Hall
- Farrand Hall
- Hallett Hall
- Kittredge Central Hall
- Kittredge West Hall
- Libby Hall
- Reed Hall
- Sewall Hall
- Smith Hall
- Stearns East Hall
- Stearns West Hall
- Willard Hall
- Williams Village East Hall
- Williams Village North Hall

Section II - Membership Types

The Golden Buffalo Chapter shall recognize four types of membership. Once an individual has shown dedication and commitment to NRHH according to their chapter's standards, they will become an NRHH member for life.

I. Candidate Membership

The Candidate Member is a pre-membership status in which the student has shown interest through intent to become an NRHH Member.

II. On-Campus Membership

An On-Campus member of an NRHH Chapter is a member that lives in on campus housing and meets the chapter and NACURH membership qualifications.

III. Off-Campus Membership

An Off-Campus member of an NRHH Chapter is a member that does not live in on campus housing and meets the chapter and NACURH membership qualifications.

IV. Lifelong Membership

A Lifelong Member is a member of NRHH that is no longer affiliated with CU Boulder as a student due to either graduation or a discontinuation of education.

Section III – Membership Duties and Requirements

The four memberships types shall be required to fulfill the following duties and requirements in order to maintain active membership status:

I. Candidate Members:

- A. Shall be a student at the University of Colorado Boulder pursuing an undergraduate, graduate, or professional degree.
- B. Shall be living in on-campus housing.
- C. Shall be in good academic standing and maintain at least a 2.8 cumulative GPA at the time of induction. Academic standing and GPA will be verified by the NRHH Advisor(s).
- D. Shall be in good disciplinary standing. Disciplinary standing shall be reviewed by the Advisor(s).
- E. Shall have made positive contributions to the residence hall system and CU Boulder community through engagement with the values of service and recognition.

- F. Shall submit verbal or written intent to be a candidate member to the the NRHH President or Vice-President of Membership Development.
- G. Shall be educated on topics including but not limited to:
 - 1. NRHH History
 - 2. Of the Months (OTMs)
 - 3. Membership Qualifications
 - 4. Membership Selection Process
- H. Once all NACURH and chapter requirements have been met and becomes eligible for induction, the candidate member will receive a membership nomination from the Executive Board.
- I. Shall not count towards membership cap.

II. On-Campus Members:

- A. Shall be a full time student at the University of Colorado Boulder.
- B. Shall be living in on-campus housing and meet the chapter and NACURH membership qualifications.
- C. Shall be in good academic standing and maintain at least a 2.8 cumulative GPA. Academic standing and GPA will be verified by the NRHH Advisor(s).
- D. Shall be in good disciplinary standing. Disciplinary standing shall be reviewed by the Advisor(s).
- E. Shall continue to make positive contributions to the residence hall system through engagement with the values of service and recognition.
- F. Shall demonstrate community service by participating in at least five (5) hours of service per academic semester. All hours must be verified by the Vice President of Service.
- G. Shall attend at least seventy five percent (75%) rounded up to the nearest whole meeting of NRHH General Body Meetings throughout the school year. Attendance shall be verified by the VP of Membership Development.
- H. Shall write two (2) Of the Months (OTMs) per active school year. Of the Month submissions shall be verified by the VP of Recognition.
- I. Shall hold a vote in all voting procedures, if present when the question is called.
- J. Shall count towards the membership cap.

III. Off-Campus Members

- A. Shall be a full time student at the University of Colorado Boulder.
- B. Shall be in good academic standing and maintain at least a 2.8 cumulative GPA. Academic standing and GPA will be verified by the NRHH Advisor(s).

- C. Shall be in good disciplinary standing. Disciplinary standing shall be reviewed by the Advisor(s).
- D. Shall continue to make positive contributions to the residence hall system through engagement with the values of service and recognition.
- E. Shall demonstrate community service by participating in at least five (5) hours of service per school year. All hours must be verified by the Vice President of Service.
- F. Shall attend at least two (2) General Body Meetings rounded up to the nearest whole meeting of NRHH General Body Meetings throughout the school year.
- G. Shall write two (2) Of the Months (OTMs) per academic semester. Of the Month submissions shall be verified by the VP of Recognition.
- H. Shall be eligible to have the same voting rights and ability to serve on the NRHH executive board as an on-campus member, applicable up to 15% of the membership cap.
 - 1. An Off-Campus member must submit a NACURH written pledge for accountability approved by the chapter president and advisor(s) in order to be eligible.
- I. Shall count towards the membership cap if the off-campus member has voting rights, but does not count towards the membership cap if that member participates with no voting rights.

IV. Lifelong Membership

- A. Shall be a member who leaves the chapter and institution in institutional good standing and meets the chapter's requirements for membership for life.
- B. Shall uphold the lifelong commitment to the NRHH values of recognition and service.
- C. Shall be eligible to participate in chapter-specific and NACURH activities at the discretion of NACURH Leadership and the Golden Buffalo Chapter, respectively.
- D. Shall not count towards the membership cap.

Section IV - Transfer Membership

The Golden Buffalo Chapter may, at the discretion of the NRHH President and the NRHH Advisor, transfer the membership from another chapter into this chapter. These members shall become active members of the Golden Buffalo Chapter.

Transfer Guidelines:

- The student applying to transfer their membership must be fully matriculated at CU Boulder.
- The student seeking to transfer their membership must contact the chapter president and advisor in writing detailing why they want to transfer their membership, how they benefited their previous chapter and residence hall system, and how they hope to be involved in the new chapter.
- Transfer applications are accepted and reviewed at the discretion of the Executive Board.
- The student must complete the membership transfer application. The membership transfer application may be obtained from the region's AD-NRHH.
- The membership transfer application shall include signatures from the following individuals at the Golden Buffalo Chapter:
 - The NRHH President
 - The NRHH President
 - The NRHH Advisor
 - NRHH member who is seeking to transfer their membership
- The completed application shall be submitted to the region's AD-NRHH for approval. It is the right of the region's AD-NRHH to deny requests for reasons including, but not limited to:
 - The application form is incomplete.
 - Adding new member(s) puts the chapter over its member cap.
- If the member and/or chapter wishes to appeal the decision of the region's AD-NRHH, they may appeal to the entire NNB (NACURH NRHH Board). The decision of the NNB shall be final. In the event of an appeal to the NNB, each AD-NRHH shall have one vote. A simple majority shall be necessary, with tie-breaking vote when necessary.

Section V – NRHH Member Removal Policy

The removal policy may be enacted in an active member can no longer meet the chapter membership expectations. If an active member is removed, they no longer count towards the 1% membership cap. The following guidelines apply to the procedure for the removal of an active member:

- The member and/or chapter must complete the NRHH Member Removal Application
 - This form can be obtained from the IACURH AD-NRHH.
 - The form must include the electronic signatures of the NRHH President and Advisor.
 - This form must be submitted electronically.
- The completed member removal application shall be submitted to the IACURH AD-NRHH for approval.

- The amount of members for removal is up to the discretion of the chapter.
- It is the right of the IACURH AD-NRHH to deny requests for removal for reasons including, but not limited to;
 - Submission of an incomplete application form.
 - The IACURH AD-NRHH does not believe that sufficient measures have been taken by the chapter to address the member's inactivity or ineligibility within the chapter prior to submission of the application.
- If the member and/or chapter wishes to appeal the decision, they may appeal to the IACURH AD-NRHH through request as to why the candidate deserves to continue as a member of NRHH.

Section VI – Committees

Members have the opportunity to join a committee of their choice to further their leadership within NRHH, residence life, and the Boulder community. Each committee will be chaired by a Vice President, thus meeting times, tasks, and all other committee related business will be at the discretion of the respective Vice President. Each semester the Vice President will create goals and expectations for their committees to be approved the NRHH President and Advisor. The committees offered will be the following:

- Campus OTM Selection Committee
- Any committee deemed appropriate by each year's executive board.

Article V – Executive Board Officers

Section I – Executive Board Positions

There are five executive board positions that the Golden Buffalo Chapter will recognize:

- NRHH President
- Vice President of Membership Development
- Vice President of Student Success
- Vice President of Recognition
- Vice President of Service
- Vice President of Strategic Communication

Section II – Impeachment Process

Any NRHH Executive not fulfilling their duties outlined in the NRHH Constitution, and NRHH Bylaws as found by any NRHH member, advisor, or executive, will be subject to removal or impeachment, determined by the NRHH Advisors after a full investigation collection of testimonials from the NRHH Executive Board. Any compensated NRHH Executive found in violation of the Student Code of Conduct or their housing contract will be subject to removal or impeachment, determined by the NRHH Advisors and Hall Director upon the completion of the judicial process. If an NRHH Executive is impeached, they shall be responsible for paying the remainder of their compensation based on the provided amount from the day of their impeachment. If the Executive Board sees fit, an election will take place using the guidelines in Article II Section IV of the Bylaws.

Section III – Resignation

If an Executive Board member resigns from their position, the member must allow a two-week transition period. Exceptions shall be made for extenuating circumstances which shall be presented before the Executive Board in writing. The Executive Board shall make a decision one week following the reception of the written notice of whom to appoint to the open position, if the Executive Board sees fit. The person appointed shall remain in office until an official election takes place. See Article II Section IV of the Bylaws for the procedures.

Section IV – Vacancy of Office

Should the office of the presidency become vacant, the Vice Presidents will split the President's roles until the position is filled, a process facilitated by the advisor. In the event of a vacant Executive Board position, the Golden Buffalo Chapter Executive Board may appoint an active member to finish that position's term, with the exception

of the Presidency. All interested members must fill out an interest application. The position shall be filled within two weeks of the vacancy, unless there is no individual willing to step forward. In this case, the duties of the vacant position will be divided out amongst the remaining members of the Executive Board. Approval of this appointment shall be made by the active members. In the event that the appointment fails to obtain approval, the floor shall be open to any nominations and an election shall be held by the guidelines in Article II Section IV of the Bylaws.

Article VI – Amendments to the Constitution and Bylaws

Section I – Amendment Procedure

All amendments must be submitted in writing to the President and will be voted on in the next general body meeting where a quorum of 50% of active members in good standing are present. A 2/3 vote majority is needed to pass amendments. The new governing documents will go into effect after the 2/3 vote majority was reached. A notification of approval will be sent to the Director of Residence Life.

Article VII – Finances

Section I – Funding Processes

The Golden Buffalo Chapter receives funding from the University Of Colorado Boulder Department Of Housing and Dining. The President shall ensure the payment of fees due to the region, shall oversee any reimbursement transactions needed, and shall handle all funds of the chapter. If another group is asking funding, a spokesman for the request shall come to a meeting and speak on its behalf. The voting members shall discuss the matter and take vote; a simple majority is needed to pass the funding request. The Golden Buffalo Chapter will remain in good financial statement with IACURH and NACURH. The budget of the chapter is subject to the discretion of the University Of Colorado Boulder Department Of Housing and Dining.

Article VIII – Quorum and Voting

Section I – Quorum and Voting Procedure

Any voting procedures must take place with quorum met. Quorum is 50% of all active members in good standing. All active members in good standing, excluding the President shall get one vote. If there is a tie, then the President shall cast a deciding vote. Any legislative proceeding shall be conducted with Parliamentary Procedure.

Section II – Voting within the Executive Board

All Vice-Presidents shall get one vote when voting between the Executive Board. The President will only cast a vote if there is a tie between the Vice-Presidents.

Article IX – Ethical Conduct

Section I – Hazing

The Golden Buffalo Chapter shall not tolerate hazing of any kind. Any member who participates in hazing will be immediately removed and barred from membership.

Section II – Anti-Discrimination Policy

The Golden Buffalo Chapter shall not discriminate based on sex, gender, race, age, religion, disability status, sexual orientation, creed pregnancy status, or socioeconomic status in its selection of its members or executives.

Section III – Member Ethics

The Golden Buffalo Chapter and its members shall abide by the University Of Colorado Boulder Student Code Of Conduct.

Bylaws

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Article I – Membership

Section I – Membership Eligibility

Members of the Golden Buffalo Chapter shall meet the following qualifications for nomination:

- Have at least a 2.8 cumulative Grade Point Average (GPA) after at least one full semester at CU.
- Must have lived in the residence halls for at least one semester
- Have exhibited outstanding leadership and service.
- In extraordinary circumstances, a student may be nominated and inducted who exhibits outstanding leadership but does not meet the grade point average requirements based on standards set prior to each induction meeting, however, the student must meet the NRHH national standard or higher.

Article II – Membership Nomination and Selection

Section I – Nominations

Nominations for Active Members:

A qualified student shall be nominated for membership in the Golden Buffalo Chapter. Nominations may be made by:

- NRHH members
- Residence Life Student Staff
- University of Colorado Boulder Faculty and Staff Members
- Others if approved by the Golden Buffalo Chapter Executive Board

All those nominated will receive an online applications.

Nominations for Honorary Members:

Honorary Member nominations will be taken from the floor along with a statement of nomination by the nominator.

Section II – Membership Selection

Properly nominated students shall be selected for membership in the Golden Buffalo Chapter in the following way:

- A letter shall be sent to the nominee inquiring whether they are interested in being considered for active membership and asking them to apply to the Golden Buffalo Chapter.
- The VP of Membership Development shall decide upon the process of evaluating nominees, and the opinions of active members in good standing should be taken into consideration. The process should be blind.
- Qualification for active membership listed in the Constitution Article IV, Section II Part I shall be used as selection guidelines.
- Inductions may occur in the fall and spring semesters.

Article III – Executive Structure

Section I – Terms

The term of the President shall be from the closing of the NACURH conference to the closing of the next NACURH conference. All Vice Presidents' term shall be from Spring Awards Banquet to the following Spring Awards Banquet. Executives start the transition process once the following year's executives have been chosen.

Section II – Executive Board Duties

President

Duties shall be but not limited to:

1. Shall preside over all NRHH regular, special, and executive meetings.
2. Shall coordinate the efforts of the executives.
3. Shall be responsible for updating the constitution and making sure it is in line with the NACURH and IACURH Policy.
4. Shall be responsible for keeping records of all finances of the Golden Buffalo Chapter in conjunction with the Advisor.
5. Shall be the primary Procurement Card holder for the Chapter.
6. Shall coordinate efforts of communication with the membership and the VP of Strategic Communication.
7. Shall coordinate the Golden Buffalo Chapter's participation in National Residence Hall Month (NRHM) in conjunction with the RHA NCC.
8. Shall be required to attend RHA Senate Meetings and RHA Board of Director Meetings, and serve as the RHA/NRHH Liaison.
9. Shall be required to report about NRHH activities and events at the weekly RHA Senate Meetings.
10. Shall work with RHA to plan the RHA/NRHH End of the Year Banquet.
11. Shall plan and organize retreats for the Chapter.
12. Shall work with the other RHA Directors to create a stronger relationship between NRHH, RHA, the Residence Life Staff, and within IACURH and NACURH.
13. Shall represent CU Boulder as the NRHH Representative to the IACURH Regional Conference, IACURH Regional Business Conference, and NACURH Conference. If unable to represent CU Boulder at any of these conferences, the President will work with the Advisor to coordinate an application process for alternate representation from the NRHH general body.
14. Shall work with the RHA NCC to fulfill all NACURH affiliation requirements of the Chapter.

15. Shall submit monthly reports to IACURH by the means established by the IACURH Coordinating Officer for Service (COSN) and NRHH.
16. Shall submit a Presidential monthly report to the Associate Director for NRHH (AD-NRHH), COSN, and the Regional NRHH Advisor.
17. Shall coordinate monthly reports for executives detailing the work accomplished that month specifically.
18. Shall coordinate bi-monthly 1:1s with all NRHH executives.
19. Shall have 1:1s with the RHA Executive Director, the RHA NCC, and the NRHH Advisor as needed
20. Shall use an Exchange account for calendaring and communication.
21. Shall submit a transition report to the next President by the end of the NACURH Annual Conference to be approved by the NRHH Advisor prior to the end of the term
22. Shall be required to have an average of 20 hours of NRHH related work a week.
23. Shall be compensated 100% room and board on a standard double occupancy room rate.

Vice President of Membership Development (VPMD)

Duties shall be but not limited to:

1. Shall strive to build a community within the NRHH membership
2. Shall oversee the member selection process and induction ceremony of new and honorary members.
3. Shall execute any NRHH Induction Ceremonies.
4. Shall oversee a new member meeting within two weeks after each induction ceremony in conjunction with the other NRHH Executives.
5. Shall serve as a representative to the honorary and alumni members.
6. Shall add any new members to the NRHH contact list.
7. Shall coordinate the Golden Buffalo Points System, including collecting self-reported values from members, tracking who is in good standing, and communicating with members what their point totals are at the end of each semester.
8. Shall record the attendance of members at meetings and events.
9. Shall have bi-monthly 1:1s with the President.
10. Shall have bi-monthly 1:1s with the Advisor.
11. Shall submit monthly reports to the President and the NRHH Advisor.
12. Shall use an Exchange account for calendaring and communication.
13. Shall submit a transition report to the next VP of Membership Development by the RHA/NRHH Spring Banquet each year to be approved by the President or the Advisor prior to the end of the term.
14. Shall complete 6 hours a week on average of NRHH related material.

Vice President of Recognition (VPR)

Duties shall be but not limited to:

1. Shall create a culture and focus of recognition in the NRHH membership
2. Shall oversee the OTM Selection Committee, which will serve to assist in recognition efforts and serve to select the monthly campus OTM winners
3. Shall be the Campus Administrator of the Of the Month (OTM) website.
4. Shall provide OTM training or resources, at a minimum of once in the Fall semester and as needed in the Spring semester for Community Councils, Resident Advisor (RA) staffs, and the membership.
5. Shall submit the monthly Campus OTM Winners to the region by the 10th of each month at 11:59 PM MST.
6. Shall apply for either the Regional or the NACURH OTM Selection Committee.
7. Shall organize a Fall and/or Spring OTMmy's event.
8. Shall plan at least two recognition programs every semester.
9. Shall have bi-monthly 1:1s with the President.
10. Shall have bi-monthly 1:1s with the Advisor.
11. Shall submit monthly reports to the President and the NRHH Advisor.
12. Shall use an Exchange account for calendaring and communication.
13. Shall submit a transition report to the next VP of Recognition by the RHA/NRHH Spring Banquet each year to be approved by the President or the Advisor prior to the end of the term.
14. Shall complete 6 hours a week on average of NRHH related material.

Vice President of Service (VPS)

Duties shall be but not limited to:

1. Shall create a culture and focus of service in the NRHH membership.
2. Shall act as a liaison between the NRHH and the Volunteer Resource Center (VRC) and coordinate any programming shared between these organizations.
3. Shall plan and execute two active service programs every semester.
4. Shall plan and execute two passive service programs every semester.
5. Shall have bi-monthly 1:1s with the President.
6. Shall have bi-monthly 1:1s with the Advisor.
7. Shall submit monthly reports to the President and the NRHH Advisor.
8. Shall use an Exchange account for calendaring and communication.
9. Shall submit a transition report to the next VP of Service by the RHA/NRHH Spring Banquet each year to be approved by the President or the Advisor prior to the end of the term.
10. Shall complete 6 hours a week on average of NRHH related material.

Vice President of Student Success (VPSS)

Duties shall be but not limited to:

1. Shall create a culture and focus of leadership in the NRHH membership.
2. Shall create a culture and focus of scholastics in the NRHH membership.
3. Shall execute at least one leadership program or workshop for the membership every semester.
4. Shall execute at least two scholastics programs every semester.
5. Shall have bi-monthly 1:1s with the President.
6. Shall have bi-monthly 1:1s with the Advisor.
7. Shall submit monthly reports to the President and the NRHH Advisor.
8. Shall use an Exchange account for calendaring and communication.
9. Shall submit a transition report to the next VP of Student Success by the RHA/NRHH Spring Banquet each year to be approved by the President of the Advisor to the end of the term.
10. Shall complete 6 hours a week on average of NRHH related material.

Vice President of Strategic Communications (VPSC)

Duties shall be but not limited to:

1. Shall coordinate efforts of communication with the membership.
2. Shall create an NRHH Calendar to be updated as needed each semester.
3. Shall create a communication newsletter to be sent to the membership at least bi-weekly.
4. Shall take minutes at every NRHH General Body Meeting and Executive Meeting.
5. Shall adhere to the strategic branding of the Golden Buffalo Chapter.
6. Shall work in conjunction with the VP of Membership Development to create NRHH promotional items and advertisement at the start of each semester.
7. Shall create NRHH branded swag items for the membership at least once per semester.
8. Shall maintain all Golden Buffalo Chapter social media accounts.
9. Shall update the website on at least a monthly basis.
10. Shall submit a new entry to the NRHH History Book at the end of their term.
11. Shall have bi-monthly 1:1s with the President.
12. Shall have bi-monthly 1:1s with the Advisor.
13. Shall submit monthly reports to the President and the NRHH Advisor.
14. Shall use an Exchange account for calendaring and communication.
15. Shall submit a transition report to the next VP of Strategic Communication by the RHA/NRHH Spring Banquet each year to be approved by the President of the Advisor prior to the end of the term.
16. Shall complete 6 hours a week on average of NRHH related material.

Section III – Advisor Duties

NRHH Advisor(s):

1. Shall advise all officers of NRHH.
2. Shall evaluate actions of NRHH to ensure compliance with all regulations.
3. Shall attend all general and executive meetings, as well as assist in NRHH activities.
4. The advisor(s) shall be appointed by Residence Life.

Article IV – Elections

Section I – Election Process under Normal Circumstances

Election of Executive Board members shall occur after an induction and an information session for the new members has been conducted. Each person running shall be in good standing. The application and any additional required materials is due to the President for distribution to the general body. On the day of elections, each person running must have a presentation ready for the general body. Following the presentation, a question and answer time will take place for each candidate. Once all candidates have gone, a discussion will occur followed by a formal vote.

The Executive Board shall be elected by a majority vote of the active members in good standing of the Golden Buffalo Chapter present at the election meeting.

No student shall be eligible for the NRHH President position if they are live-in student staff member compensated via room and/or board, simultaneously with the NRHH President position.

Section II – Election Process under Abnormal Circumstances

In the event of a resignation, impeachment, or vacancy of office, elections will take place on the second meeting after the resignation or the second meeting of the semester for a vacancy of office. The position will be announced at first the general body meeting following the vacancy. After the meeting, interested members shall email the President with intents to run. On the off week, the application is due to the President for distribution to the general body. On the day of elections, each person running must have a presentation ready for the general body. Following the presentation, a question and answer session will take place for each candidate. Once all candidates have gone, a discussion will occur followed by a formal vote.

Article V – OTM Selection

Selection I – Selection of Campus Winning OTMs

Throughout the year, an active effort shall be made to inform and encourage all members of the University and Residence Halls about OTMs regarding OTM submission. Information on OTMs shall be presented to the Resident Advisors during each training session or soon thereafter. The VP of Recognition will gather submissions, form the OTM Selection Committee, arrange for a school level winner to be chosen for each OTM category each month, submit the school level winners to the OTM database by the 10th of every month, and ensure recognition of each OTM award winner and author.

Article VI – Chapter Reports

Selection I – Reports to NACURH

At the beginning of each academic year, a revised list of active members and chapter goals shall be submitted to NACURH by the President. At the termination of the academic year, the following shall be submitted to the NACURH- Any reports of outgoing officers, a list of new officers, active members and initiates, and other pertinent information requested by NACURH. Copies of chapter reports shall be sent to the Associate Director for NRHH.

Article VII – Meetings and Conferences

Section I – General Meetings

Meetings shall be held bi-weekly. Special Meetings may be declared by the Executive Board or Advisor due to time constraints or other reasons. Parliamentary Procedure shall be used at the meetings. Simple majority is needed to pass any legislation, activities, and other procedure that requires a vote.

Section II – Regional and National Involvement

The Golden Buffalo Chapter will have at least one representative in attendance at all IACURH and NACURH-affiliated conferences.

Article VIII – Honor Cords and Awards

Section I – Honor Cords Eligibility

Honor Cords will be provided to eligible members free of charge, but members must have been active members in good standing for at least two semesters at the time of graduation, unless inducted their second semester of their senior year.

Section II – Bronze Pins

This pin is the highest individual honor given by the NRHH President. The pin shall be awarded to individuals who have provided leadership and direction to their campus organizations and/or have made a personal impact on the President. Selection of the recipients of this pin is at the discretion of the President.

Section III – Outstanding Leadership Pins

This pin is the highest individual honor an NRHH chapter can award to its members. The pin shall be awarded to NRHH members that have provided outstanding leadership to their NRHH Chapter through embodying the values of service and recognition. Recipients will be selected by the NRHH President and Advisors from a pool of individuals nominated by their peers. All members, excluding the NRHH President, are eligible to receive this pin. This may include, but is not limited to housing personnel, instructors, and college or university staff.

The maximum number of Outstanding Service Awards which may be given in a year is equal to the number of regional affiliates within NACURH.

Individuals who could qualify for membership including first term students, with the exception of those graduating in the current academic term, cannot be given an Outstanding Service Award.

Section IV – Golden Buffalo Pins

This pin is given to members whom the NRHH Vice-President awarding the pin has made a positive impact on the chapter and/or personal impact on the Vice-President. Selection of the recipients of this pin is at the discretion of the Vice-Presidents.