



Parking Services  
 1050 Regent Drive, Campus Box 502  
 Boulder, CO 80309  
 Phone: 303-735-7275 Fax: 303-492-6116  
 Website: www.colorado.edu/pts

## Faculty and Staff Permit Application

### Personal Information

Employee ID	Full Name		
Department	Mobile Phone	Work Phone	Other Phone
Mailing Address	City	State	Zip
Email Address			

### Vehicle Information

State	License Plate	Make	Model	Vehicle Style	Color
Fuel Type	Gasoline Diesel	Biodeisel Hybrid	Plug-in		
State	License Plate	Make	Model	Vehicle Style	Color
Fuel Type	Gasoline Diesel	Biodeisel Hybrid	Plug-in		

### Important Notice Regarding Cancellations:

Please notify Parking Services before the 10th day of the month in which your cancellation is to be effective to ensure a timely stop of your payroll deduction. Complete the "Cancel My Parking Permit" form at <https://www.colorado.edu/pts/permits/parking-permits>. Payroll deductions will continue unless notification is received. Please remember that all vehicles which will be parked on campus must be linked to your permit. Only one vehicle may be parked on campus at a time. You must comply with applicable state laws, municipal ordinances and CU Boulder Rules and Regulations when operating vehicles on campus. Parking Services is not liable for any damage to vehicles in campus lots.

All outstanding citations must be paid before a permit will be issued.

By my signature below, I authorize Parking Services to deduct the appropriate parking fee from my salary each month, on a pretax basis, in payment of parking fees. **To opt out of pretax deduction, please complete the "Post Tax Payroll Request" form at <https://www.colorado.edu/pts/permits/parking-permits>.**

Signature	Date
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### Office Use Only

Customer UID	RND	Permit Type	Faculty/Staff	Disability	Motorcycle	OP
Temporary Permit #	Lot #	Permit Fee	Paid Via	Valid	Expire	Initials
Permit #	Lot #	Issued By		Issue Date	Expiration Date	
Payment Plan Set Up by Permit #	Entered Date	Permit Fee		1-time Deduct		
Exchanged or Canceled		Date	Total Amount Due		Until	
	Control Group		Payroll Code		Special Access	

Comments