

Official Transcript Release Form

In compliance with the Family Educational Rights and Privacy Act of 1974 (FERPA), information from a student's education record is considered confidential and will not be released, with certain exceptions, without the student's written permission.

This form may be used as a one-time authorization for CU Boulder to release an official electronic transcript on the student's behalf to the third-party recipient identified below.

Student's Information

First name _____ Last name _____

Student ID number _____ Date of birth _____

Recipient's Information

First name _____ Last name _____

Organization/institution _____

Street address _____

City _____ State _____ Zip code _____

Required Signature

By signing below, you agree that university personnel may release an official electronic transcript to the recipient indicated above.

Student's signature _____ Date _____

Print, sign and return this form to the recipient. In order for the transcript to be released, the recipient must attach a copy of this form to their online transcript order.