**Center for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**UNIVERSITY OF COLORADO BOULDER**

**ARTICLE I – PURPOSE**

* 1. **Purpose.** Describe the problem(s) to be solved or addressed and/or the rationale for the center.

**1.2 Goals and Objectives.** The Center’s main goals are to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

The following specific objectives will be pursued:

 **A. Objectives of the Center.**

 i. Core Research Objectives.

 ii. Training Objectives *(if applicable)*.

 iii. Educational Objectives *(if applicable)*.

**ARTICLE II – PARENT UNIT**

**2.1** The Center is recognized as a center within \_\_\_\_\_\_\_\_\_ (“Parent Unit”).

**ARTICLE III – GOVERNANCE**

**3.1 Director.**

**A. Qualifications.** [State the qualifications of the Director, for example, the Center Director must be an employee of the University of Colorado (“the University”), as well as a regular faculty member of the University and have an active, ongoing professional interest in the mission of the center.]

**B. Appointment, Term, Removal and Replacement.** [State how one becomes the Director, the term, and process for removal and replacement.]

**C. Duties.** [State duties of the Director]

**3.2 Associate Director *(if applicable)*.** [The inclusion of an associate director in the bylaws is optional] [Include any other members of the Center’s Governing Board]

**A. Qualifications.** [State qualifications of Associate Director].

**B. Appointment, Term, Removal and Replacement.** [State how one becomes the Associate Director, the term, and process for removal and replacement.]

**C. Duties.** [If applicable, state the duties of the Associate Director]

**3.3** **Center Executive Committee.** [Center can consider whether it will have an executive committee and state applicable membership.]

**ARTICLE IV – MEMBERS/AFFILIATES**

**4.1** [Provide description of Center’s members/participants (e.g. faculty, affiliate faculty, non-faculty affiliates, visiting scholars, staff, students).]

**ARTICLE V – INDUSTRY MEMBERS *(if applicable)[[1]](#footnote-1)***

**5.1 [Provide description of industry members]**

**A. Qualifications.**

**B. Term.** [Provide an appropriate term for proposed industry members based on an event, agreement or payment of a membership fee]

**C. Removal.**

**ARTICLE VI – ADVISORY BOARD *(if applicable)***

**6.1 Members.**

 **A. Qualifications.** [State qualifications of advisory board members.]

**B. Duties.** [For example, “The members of the Advisory Board provide advice regarding overall direction and vision for the Center, which assist the Center to define, develop and achieve its educational goal, and help facilitate the Center’s relationships with the community. The members of the Advisory Board have no governance responsibility or appointing authority for personnel matters.”]

**C. Appointment/Term.** [Please include an appropriate term and appointment structure for Advisory Board members.]

**D. Removal and Replacement.** [For example, “Advisory Board members may be removed at any time and for any reason by a majority vote of the Executive Committee or at the discretion of the Director.”]

**ARTICLE VII – AMENDMENTS**

**7.1** [State how the Center will revise or amend bylaws] Prior to finalizing modified bylaws, the Center Director shall confer with the Research and Innovation Office to verify that proposed amendments comply with applicable law and University policies.

**ARTICLE VIII – DISCONTINUANCE**

**8.1** The period of the Center’s existence begins on the date of its approval as a center in accordance with University procedures. The discontinuance of the Center will be governed by the [Centers Establishment and Reauthorization Process and Procedures at the University of Colorado Boulder](https://www.colorado.edu/researchinnovation/resources/policies/centers-establishment-and-reauthorization-process).

1. If your center will have industry members, other clauses may be necessary (e.g. confidentiality policy, publication policy, intellectual property policy, etc.). Please contact the Office of University Counsel in this case. [↑](#footnote-ref-1)