

Call for Proposals

Promoting Public Impact: Marshall Fire Scholarship Office for Outreach and Engagement Proposals due by 5:00 p.m. MDT on May 27, 2022

The University of Colorado Boulder's [Office for Outreach and Engagement](#), in collaboration with the [Natural Hazards Center](#) and the [Research and Innovation Office](#) (RIO), solicits proposals for grants of up to **\$5,000** to support community engagement activities and/or the public dissemination of scholarship related to the Marshall Fire. The purpose of these grants is to support research teams in engaging communities, either in the research process itself or through the sharing and application of findings. The communities engaged might be those directly affected by the Marshall Fire, or others at risk of or recovering from similar disasters.

Competitive proposals will demonstrate how the proposed outreach and engagement activities will tangibly benefit groups, organizations, or communities external to the university. We especially encourage proposals from interdisciplinary research teams as well as proposals that promote access to information for historically excluded groups.

Successful applicants may use grant funding to support public events (including associated travel); compensate community partners or current undergraduate or graduate students; create materials for broader dissemination, etc. Compensation for faculty, staff, or non-student researchers is not an allowable expense.

Eligibility. Existing research teams that include at least one CU Boulder-affiliated member are eligible to apply. All applicants are strongly encouraged to [register their projects](#) through the Natural Hazards Center's CONVERGE initiative as well.

Please note: To receive funding, you must have a CU Boulder-based fiscal manager. Funds can only be transferred to Fund 29 speedtypes. You will be asked to provide a speedtype in your proposal.

See below for a copy of the application guidelines. [Submit your proposal](#) online by **5:00 p.m. MDT on Friday, May 27, 2022**. (The primary applicant will need to use their university identikey to log into the proposal submission website.) The committee will review applications that following week and notify successful applicants the week of June 6, 2022.

Please contact Katie Kleinhesselink, Community Outreach Program Manager, at katie.kleinhesselink@colorado.edu with any questions.

CU Boulder Office for Outreach and Engagement Funding Application
Submit your proposal [here](#).

General Information

- Project Title (**10 word maximum**, should be clear to a lay audience)
- Primary Applicant Contact Information (must be affiliated with CU Boulder)
 - Name
 - Title
 - Email
 - Campus Department, Institute, or Unit
 - Mailing Address
- Contact information for CU Boulder departmental accounting person
- Fund 29 speedtype number

Project/Funding Request Description (500 words maximum)

- Provide a brief overview of the funding request including the following details:
 - A description of proposed event or activity including the goals and objectives
 - A description of the targeted audience
 - Where the activity will take place (provide specific names of cities or towns, institutions and/or venues).

Project Partners (250 word maximum)

- Provide a list of partners who are directly involved in the project, including other researchers, faculty, staff and students. Include name, title, institution or agency affiliation. Specify how each will be involved.

External Community Partners (250 word maximum)

- If applicable, list external community partners (e.g. city government, nonprofit organization, community group, etc.). Specify how each will be involved.

Timeline for proposed work or activity (250 words maximum)

- Provide a brief narrative describing the timeline.

Detailed Budget Information

- **Funding requested:** Total dollar amount of funding requested from the Office for Outreach and Engagement. Please include GAIR at 7.89% of total project costs.
- **Budget narrative:** Provide an explanation and justification of how funds will be used to support the activities described in the funding request. (250 words maximum)
- **Expense breakdown:** Provide dollar amount and a brief description (10 words maximum) of the projected expenses. See below for a list of allowable budget items.

Allowable Expenses

- Event expenses including food, materials, or supplies
- Creation of materials for community dissemination and/or PR/media materials to promote the program event
- Stipends or hourly pay for undergraduate or graduate students
- Community partner stipends and expenses
- Travel costs associated with the program event
- If you have questions about other potential allowable expenses, please contact Katie Kleinhesselink, Community Outreach Program Manager, at katie.kleinhesselink@colorado.edu with any questions.

Non-allowable expenses

- Faculty, staff or researcher pay, honoraria or release time
- Pay for undergraduate students enrolled in course tied to the project
- Fees and travel expenses for outside consulting, speakers, or professional/specialized services
- Capital expenses or overhead costs (e.g., rent, personal computers, office equipment)